

Owner's Confirmation Form

- The front desk now closes at 7:00 p.m. Monday - Thursday, 10:00 p.m. on Friday and 9:00 p.m. on Saturday and Sunday. Call the resort at 1-800-468-0055 [or click here] for late check-in instructions.
- If you are sending guests in your place, we MUST have written permission from you before they are allowed to check-in.
- Please note any changes of address on this card.
- Absolutely no pets allowed on property.
- Please notify the resort if you wish to place your week on the rental program. You will receive 50% of the rental revenue if you have completed a rental agreement.
- If you plan to deposit your week with RCI or II, you MUST call them directly. Their numbers are: RCI (1-800-338-7777) or II (1-800-828-8200). SunBay is no longer responsible for depositing weeks.

Name

Address

City

State

Zip

What is your check in date?

(mm/dd/yyyy)

What is your check out date?

(mm/dd/yyyy)

If you do not agree with the above dates contact us immediately.

What time do you expect to check in on your check in date (check in time is 4:00 p.m. or later)?

Have you banked and or exchanged your week?

Yes No

If so what company did bank or exchange with?

Do you want us to send a formal rental agreement & release your unit for rent?

Yes No

If someone other than yourself is checking in for you, what is this persons name?

Are you bringing guests with you?